CEAL Membership Committee Report (2013/14)
Prepared by Sarah S. Elman (Chair)

A. Committee Members and Responsibilities

Sarah S. Elman was appointed by the CEAL President, Peter Zhou, as the Chair of the Membership Committee starting from March 2013 for a three-year term. Sarah solicited volunteers from the East Asian library community and selected the following additional committee members:

Xi Chen (Oberlin College)
Hana Kim (University of Toronto)
Qian Liu (Arizona State University)
Keiko Suzuki (Yale University)

The Committee's responsibilities were divided into five major areas and committee members were invited to choose an area they were most interested in. The following was the result of this exercise:

Sarah Elman: Coordinating Committee activities and working with other CEAL committee chairs for projects with common interests.

Xi Chen: Maintaining Membership Committee Website.

Hana Kim: Promoting and expanding CEAL membership.

Qian Liu: Monitoring the Mentorship Program, matching mentors with mentees, and promoting the program.

Keiko Suzuki: Working with CEAL Committee on Technical Processing (Mieko Mazza) to conduct a survey on CEAL members' language skills and cataloging knowledge in material formats.

B. Committee Activities

The following projects/tasks were undertaken during this past year:

- Mentorship program: A call was sent to Eastlib to invite participants for the Mentorship Program. Several junior librarians applied to be mentees; however, not as many people volunteered to be mentors. We had to proactively approach some senior librarians based on the interests and needs of the mentees. Finally, we were able to pair eight mentees with nine mentors. The following are the participants:

<u>Mentors</u>: Su Chen, Sarah Elman, Michiko Ito, Mikyung Kang, Qian Liu, Hikaru Nakano, Sachie Noguchi, Setsuko Noguchi, Jidong Yang.

<u>Mentees:</u> Yao Chen, Myung Hee Kim, Yanli Li, Mieko Mazza, Emily Mathes, Sean Stone, Yukari Sugiyama, Ayako Yoshimura.

- Survey on CEAL Technical Services Expertise

  At the 2013 CEAL Annual Meeting, an idea was raised that the Committee on Technical Processing should gather cataloging expertise information from CEAL members, so that it would be easier for CEAL members to find colleagues with special skills for consultation or collaboration. It was endorsed by the CEAL Executive Board. Subsequently, the Committee on Technical Processing worked with the Membership Committee to do a survey to gather information on the technical services expertise of CEAL members. The survey result is posted at the Membership Committee website: http://www.eastasianlib.org/cmb/CEALSkillsSurvey.html

  The data will be updated or expanded in the future when needed.

- Committee Website update

  The Website was updated by adding annual reports of the previous term, changing contact information, adding the results of the technical services expertise survey, and posting the annual program.

- 2014 Annual Program Planning

  Committee members discussed contents of its 2014 annual program (be help on March 26, 2014, 7-8 pm) and decided to focus on two themes:

  1. Orientation to CEAL Committees

     There have not been formal orientation sessions to introduce CEAL Committees to CEAL members in the past. The Membership Committee decided to invite current CEAL committee chairs to talk about their experiences related to their respective committees. Five chairs have agreed to participate. Candidates running for election this year were also invited to talk about their visions once they are elected. But we have not received many definitive responses at the time of this report. We hope this session will provide a good opportunity for CEAL members to learn about the professional development opportunities different committees can offer and try to get involved appropriately.

  2. CEAL Mentorship Program & Experiences

The Mentorship Program, although small, has benefited several librarians since its establishment a few years ago. With many junior librarians joining the work force in recent years, and many of them work at small libraries without other East Asian peers, it is all the more important to provide mentoring opportunities for them to learn from experienced librarians. During this session, the mentorship program will be introduced, and three mentors/mentees will share their mentorship experiences. This will also be a venue for mentors/mentees to meet in person.