

Report 2012-2015

Toshie Marra, CEAL Member-at-Large

Per request (and based on the questions) from the CEAL President Ellen H. Hammond, I hereby submit a report on my activities as Member-at-Large for the past three years, 2012-2015.

1) The role of the at-large member:

As one of the six Members-at-Large, I was assigned to the following tasks:

- A member of the *Journal of East Asian Libraries* Peer Review Board—I reviewed 13 manuscripts submitted for publication consideration
- A member of the CEAL Election Committee for 2013 and 2014
- A member of the Mellon Grant Task Force for 2014/2015

Thanks to the Presidents' and JEAL Editor's thoughtful considerations, the workload was adequate throughout my term, and I fully enjoyed working on all the above-mentioned tasks, especially the Mellon Grant Task Force which also included the responsibility of reviewing the first year applications to the Mellon Foundation-CEAL Innovation Grants for East Asian Librarians.

2) Advice you have for changes in the way the EB operates:

It might be helpful, if work procedures/manuals for repeating tasks (e.g., elections, preparing annual meeting programs, etc.) could be prepared, maintained, and be made available to newly elected Executive Board members, perhaps by storing those work procedures/manuals somewhere on CEAL's server with controlled access.

3) Recommendations for CEAL in general:

In the past few years CEAL took a big step to expand its activities by seeking funds from outside funding agencies. This year's success of receiving a Mellon grant was especially encouraging as the CEAL members will become direct beneficiaries of the grant. It would be wonderful, if CEAL could continue finding ways to raise funds and offer programs promoting innovation and collaboration among CEAL members, as well as between CEAL and other organizations.