

CEAL 2009 – Executive Board Meeting II
Thursday March 26, 2009 4:05 p.m.
Sheraton, Chicago IL.

Attending: Jade Atwill (Committee on Membership), Rob Britt (Committee on Library Technology), Su Chen (Member-at-Large), Vickie Fu Doll (Statistics Coordinator), Sarah Elman (Committee on Technical Processing), Ellen Hammond (Member-at-Large), Hana Kim (Committee on Korean Materials), Joy Kim (Vice-President/President-elect), Dawn Lawson (Secretary), Haruko Nakamura (Committee on Japanese Materials), Eiko Sakaguchi (Committee on Public Services), Yunah Sung (Member-at-Large), Kristina Troost (Chair), Kuang-tien Yao (Committee on Chinese Materials), Ai-Lin Yang (Treasurer), Ying Zhang (Member-at-Large).

Absent: Cathy Chiu (Member-at-Large), Gail King (Publications), Yasuko Makino (Member-at-Large)

1. Kris opened the meeting at 4:05 p.m. She welcomed new board members and made several announcements.
2. Treasurer's Report. (Discussion resumed on those agenda items remaining from Executive Board Meeting I held on Wednesday, March 25. The first remaining issue was the Treasurer's Report. Since Toshie Marra, former Treasurer, was not in attendance since her term has ended, Kris reviewed the budget.) The income and expenditure are about same last year and, overall, the budget situation is fine.
3. Internet Access for Future Meetings. Kris described how different conference hotels have different fee structures for assessing internet connection costs. At CEAL in 2008, it cost \$500 each day of internet access; this year (2009) the second day charge was only ½ of the first day charge. CEAL can afford this expense but should only expend if really necessary. Sarah suggested that we keep those sessions for which access is needed on the same day on the conference schedule. Rob thought we should make a policy decision on whether we will provide internet access and then it will be clear to every committee. Vickie felt that if the policy was clear there would be no complaints. Yunah said the easiest strategy (used by CKM) is to have the PowerPoint presentation slides loaded on CKM web site so everyone

can just go there and click on the URL. Other comment: screen shots more reliable in any case.

4. Status of Special Interest Groups, Working Groups, etc. Discussion centered around the types of groups now officially or semi-officially affiliated with CEAL that meet in conjunction and require a room to meet. There are questions related to their status and whether they should qualify for support. These include the Diaspora Group (originally sponsored by the Committee on Public Services), the Shashi (Japanese company history) Interest Group, and the (new) Working Group on Science, Medicine and Technology. These groups have a different status from those like NCC, KCC, and Consortia, which arrange to pay for their own meeting rooms. Also, the CCM-sponsored evening forum was an official part of the CEAL program this year, so the room arrangements were made and funded through CEAL. There was discussion about which groups should qualify for support under the CEAL umbrella (including meeting room, equipment, and technical support at the Annual Meeting). It was mentioned that the bylaws state that affiliation will be for three years, and then subject to renewal.

Actions:

- a. Rob motioned that the Diaspora Group be considered a CEAL affiliate and qualify for meeting space and LCD, but the Committee would need to provide their own computer and technical support. Eiko seconded. All in favor. The Group will be responsible for reporting to the CEAL President.
- b. Joy moved that the Working Group on Science, Medicine and Technology be considered an affiliate of CEAL starting this year for 3 years and get room and LCD but no technical support. In addition, the Committee would need to provide their own computer. The Group will be responsible for reporting annually to the CEAL President. Rob seconded. All but three were in favor.
- c. Both groups will be affiliated with CEAL, and are to report to the CEAL President and the EB.
- d. Ellen moved that Kris & Vickie establish procedures for the establishment of such groups. Joy seconded and all agreed. This document will go on the CEAL web site after EB's review.

5. CEAL Home Page Issues. Rob reported on the possibility of adopting a new server for the CEAL home page. He has been investigating the possibility of using Drupal as the new host. However, there are many unknowns about the experimental Drupal server and the existing server is functioning pretty well. The new one is slow but does have “bells and whistles” with some potential. Vickie reported on the genesis of Drupal experiment. Rob mentioned that there would be an issue with the existing Membership if CEAL switched servers.

Actions:

- a. Kris motioned that we drop Drupal but we use \$1000 to make updates to the existing system. Rob seconded. All in favor.
 - b. Kris motioned that Rob, Jade, Ai-lin be appointed to develop a proposal on who will be included in the Membership Directory, to be voted on by e-mail. The issue to be resolved is should only “CEAL members,” that is people who pay AAS dues and subscribe to JEAL, be included or should we include all staff working in East Asian libraries.
6. JEAL. There was discussion of an offer from EBSCO to handle JEAL. In Gail King’s absence it was felt that discussion of this topic should be postponed. Kris will talk to Gail and report back.
 7. CEAL Statistics. There was discussion about whether JEAL should include a print version of the CEAL statistics. It was decided that the statistics table will be included in JEAL this coming year (2008-2009 statistics published in early 2010), and the issue will be discussed next year. In the meantime, the issue of data preservation should be addressed. The issue of whether JEAL itself should go electronic only will also need to be considered next year.
 8. CEAL Annual Meeting 2010. A number of questions and comments were discussed:
 - a. Do we want a comparative session (CJK)?
 - b. How can we avoid duplication? It was a problem this year. What about soliciting panels?

- c. CKM, CJM, & CCM are considering doing a joint panel at AAS 2011. CPS would like to participate, too.
 - d. Should the CEAL Annual Meeting Program list the meetings of groups such as GWLA?
 - e. Where should acquisitions and next-generation OPAC issues be discussed at CEAL?
 - f. Should the Committee on Library Technology still be a Committee if it does not sponsor a session? CLT decided not sponsor a session this year since library technology is part of the work of all committees, and CLT has many other duties, including assisting with technology at the annual meeting. This decision may be reconsidered at the option of the Chair of CLT. CLT should remain one of CEAL's committees as it performs functions integral to CEAL, and its duties, both during the annual meeting and outside of it, are extensive.
 - g. Can we have a mechanism for people to suggest panel ideas?
 - h. There was general approval of the decision to separate the Plenary from the Business Meeting in 2009. The schedule for 2010 should follow this model.
 - i. Kris suggested that the 2010 Plenary address Creative Commons. She will put out a call on eastlib for suggestions for this and also for the 2011 Plenary theme.
 - j. CJM would like to take a "tidbit" approach with 7-minute sessions on multiple topics.
9. CEAL Home Page Policy. Several adjustments were discussed and agreed:
- a. The policy statement that the chair of the Committee on Library Technology will host the site at his/her own institution will be changed. Rob will rewrite this part and send to the EB for approval.
 - b. The policy of not providing links on the CEAL home page to groups whose membership, minutes, meetings and/or initiatives are not open to all members of CEAL will stand.
 - c. Affiliated groups such as the Diaspora Group and Working Group on Science, Medicine and Technology will be linked to the CEAL home page.
 - d. "East Asia librarianship" related links may be provided on the CEAL website upon request.