

**MINUTES**  
**CEAL 2010 Executive Board Meeting II**

Thursday March 25, 2010 4:00-5:50 PM  
Philadelphia Marriott Downtown, Room 405

Attendees: Rob Britt (Committee on Library Technology), Cathy Chiu (Member-at-Large), Vickie Fu Doll (Statistics), Sarah Elman (Committee on Technical Processing), Ellen Hammond (Member-at-Large), Mikyung Kang (Member-at-Large), Beth Katzoff (Member-at-Large), Hana Kim (Committee on Korean Materials), Joy Kim (President), Gail King (JEAL Editor), Dawn Lawson (Secretary), Yasuko Makino (Member-at-Large), Haruko Nakamura (Committee on Japanese Materials), Hikaru Nakano (Committee on Membership), Eiko Sakaguchi (Committee on Public Service), Kristina Troost (Past President), Ai-Lin Yang (Treasurer), Kuang-tien Yao (Committee on Chinese Materials), Ying Zhang (Member-at-Large), Peter Zhou (Vice-President).

Past president Troost agreed to chair the meeting because it involved carryover agenda items.

### **1. Treasurer's Report**

Ai-Lin Yang gave the treasurer's report that was distributed before the meeting.

Britt and Yang will work to unify membership database and treasurer database. Annually before the CEAL meeting, Treasurer will forward list of expired members to Membership Committee Chair so that the latter can reach out to such former members in person at CEAL meeting.

### **2. Committee Funding Schedule**

It was decided that the Committee funding schedule at <http://www.eastasianlib.org/CommitteeFundingProcedure.htm> be revised to delete the rotation schedule (part 8) and read as follows:

“During the three-year-cycle of the committee chair, funding of up to \$500 will be provided to each committee that organizes a program. The plenary will be funded each year up to an amount authorized by the board at least one month prior to the annual meeting.”

Britt will add a note to web site that says: Contact the CEAL Treasurer for rules of reimbursement, especially regarding non-US citizens.

The EB authorized a maximum of \$1,500 in funding for the 2011 plenary.

### **3. Internet access at CEAL Meetings**

The board agreed not to purchase Internet access for use at CEAL meetings. This decision may be revisited in the future, particularly if costs drop or funding increases.

#### **4. Definition of Affiliates**

The group discussed the document regarding Affiliates prepared by Hammond. The following decisions were made by the EB.

Requests to become a CEAL affiliate may be sent to the president at any time during the year. Britt will place information on the web site saying that such requests should be sent by e-mail to the president and that the e-mail must include the objectives of their group and the name and affiliation of the convener. Affiliate groups must be open to any CEAL member in good standing, and their meetings must be announced on Eastlib. They must report to the board annually, including such information as the number of attendees at their annual meeting.

Affiliates' three-year terms will begin after the AAS meeting the year of EB approval.

No decisions were made about guaranteeing space or LCD to affiliates, except that such decisions would be made prior to the CEAL meeting. Troost will try to get information from AAS regarding the cost of meeting space to help inform these decisions.\*

#### **5. Publications Chair's report**

Gail King gave the report distributed previously to EB members. She noted that submissions to JEAL have dropped significantly, to the point that there have been times when there were barely enough articles to constitute an issue. We realize that this is partly because JEAL is not peer-reviewed. Several years ago, CEAL membership voted not to make JEAL a peer-reviewed journal; however, this issue should perhaps be reconsidered at some future time.

Regarding EBSCO's interest in JEAL, it was decided that King, Kim, and Zhou would jointly consider the many complex issues raised by this proposal and report on them to the EB.

Due to lack of time, at adjournment the following issue was deferred, to be addressed by e-mail.

CEAL statistics and JEAL

QUESTION: Shall we decide to no longer include the CEAL statistics in the February issue of JEAL in 2011? Or shall we continue to make this decision on a year-by-year basis? Should this be an EB decision or should we seek input from the CEAL community? If so, should there be a vote?

Procedure for EB voting by e-mail: When EB decisions are requested by CEAL president over e-mail, the president will provide a date by which EB member must e-mail their votes. EB members will use "Reply All" to vote.

\*Note: Subsequent to the meeting, Karen Fricke of AAS wrote the following to Kristina Troost on this issue.

“Currently we do not charge our affiliates or committees for the rooms for their meeting. We charge you for LCD projectors what we are charged if you are the only ones using the room for the day. I do not yet have the invoice from the AV company for this year, but LCD projectors are listed at \$400 per day. There is also a charge for the screen, sound, and set-up and technical assistance. We do get a nice discount on the equipment, but cannot afford to provide it at no charge. The internet this year would have been \$600 for the first day plus \$250 for each additional day so it is good that you have other options. I have no idea yet what the convention center will be charging next year.”