

Proposed New CEAL Annual Meeting Format- Standard Template
(Draft for CEAL Executive Board Discussion, March 15, 2012)

Annual Conference Theme (To be decided each year)

Wednesday

General Sessions: Broad Discussions on Major Trends and Issues Affecting our Profession

8:00-9:50	Executive Board Meeting I
10:-10:20	Plenary: Business
10:30 -12:30	Opening plenary – Conference Theme
12:30 -2:00	Lunch
2:00-3:30	Collections Session – Sub-Theme I (jointly organized by CJK Committee Chairs)
3:40-5:10	Services Session – Sub-Theme II (jointly organized by P/T Committee Chairs)
5:30-6:30	Reception (with outside funding)
Alternatively 7-9 pm	CEAL Fellowship Dinner (with no outside funding)

Thursday

8:00-9:00 Executive Board Meeting II

Work Sessions: Short Committee and Taskforce Reports, Best practice Presentations, Show-and-tell, etc ; Each has a 50 minute slot

(Five committees C,J,K,T,P will take this time duration. Not included/listed in CEAL program are closed meetings like Korean Collections Consortium of North America, Society of Chinese Research Librarians. Interest group meetings such as Small Collections Forum, Librarians Mentoring and Local History Interest Group should find other times such as evening time slots, but can be listed in the formal program as part of CEAL constitutes.)

9:10 -10:00	Committee on Public Services
10:10-11:00	Committee on Technical Services
11:10-12:00	Committee on Chinese Materials /NCC (parallel)* *NCC can choose to run it through 12:40 as a one and half hour program
12:00-1:30	Lunch
1:30-2:20	Committee on Japanese Materials
2:30-3: 20	Committee on Korean Materials (parallel)
3:30-4:15	OCLC Forum

Closing Plenary

4:20-4:30

Summary and highlights of the meetings
Next year's meeting planning
Evaluation forms of the annual meeting

4:30-7:00 Library visit

Note:

CEAL President needs to invite the membership and inform them of the forthcoming annual meeting program and theme(s) one month before the meeting takes place.

A full program including all sessions and speakers should be sent to the membership prior to the annual meeting, in addition to the traditional meeting schedule that CEAL posts on its website.

CEAL should explore on-line or onsite evaluation form(s) to get membership's input and evaluation on the format and effectiveness of each annual convention.